

**RESOLUTION NO. 2018-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSEMEAD, CALIFORNIA, ADOPTING A COMPREHENSIVE SCHEDULE OF FEES AND CHARGES**

**WHEREAS**, the Municipal Code of the City of Rosemead provides that certain filing fees, permit fees, inspection fees, deposits, and conditions of service may from time to time be established by the City Council, and

**WHEREAS**, the City Council of the City of Rosemead has determined that the cost of providing certain services is not of general benefit but of benefit to the individual and, therefore, certain filing fees, permit fees, inspection fees and deposits should be required to pay for materials and special services performed by the City staff, and

**WHEREAS**, after the passage of Propositions 4 and 218, local governments were made to charge for the costs of services to those who benefited, and

**WHEREAS**, for certain services performed, the cost of providing said services greatly varies and is contingent upon the specifics of each project or application. In certain instances, the City Council finds it more appropriate to require an initial deposit to guarantee the applicant will reimburse the City for costs associated. If the costs exceed the deposit, the applicant shall be responsible for additional deposits or reimbursement necessary to offset cost. If cost of service performed is less than deposit, then the difference shall be refunded to applicant, and

**WHEREAS**, based upon fee justification reports on file with the City Clerk and the City Finance Director, the City Council finds that the fees included in the Resolutions represent a portion of the actual costs of the services provided or facilities funded and, therefore, there is a rational relationship between the fees charged and the services and facilities funded, and

**WHEREAS**, the City Council has found that since the fees represent a portion of the actual costs of the service or facilities provided, there is a reasonable relationship between the amount of the fee charged and the costs of the services provided to the person paying the fee, and

**WHEREAS**, the City Council may adjust fees for certain services from time to time and incorporate all adjusted and/or new fees for services provided into one comprehensive schedule, and

**WHEREAS**, the City Council has found it necessary to adjust fees for services, and to maintain a comprehensive document which incorporates most or all fees for services provided by the City into one schedule, however, the City Manager has the authority to establish staff billing rates and equipment charges by Administrative Policy on an as needed basis, and

**WHEREAS**, after complying with public meeting and agenda posting requirements; the City Council adopted the various resolutions establishing fees at various meetings.

**NOW, THEREFORE**, the City Council of the City of Rosemead has resolved as follows:

**SECTION 1.** That the general regulations and project deposit guidelines are established as follows:

**A. TIME AND MATERIALS DEPOSITS** – Certain types of applications have been determined by the City Council to benefit the applicant. Therefore, these deposit projects will be billed on a time and materials basis including applicable administrative overhead.

Project costs include City Attorney, City Staff, City Engineer, City Landscape Consultant and other fees including overhead costs for staff and contract personnel. All deposited fees shall be due and payable immediately upon presentation of a billing statement by the City. All deposited fees not used to process and manage the application shall be returned after receipt and payment of final project-related bills. Staff's billing rates and equipment charges are established periodically by Administrative Policy of the City Manager.

**B. BILLING** - Failure to pay all charges invoiced within thirty (30) days of the date of invoice shall be considered a sufficient cause to stop processing until full payment is made. The City will accept only cash, cashier's checks, bank checks or credit/debit cards; payment by credit/debit card may not exceed \$5,000 (five thousand). Work on a deposit project will not commence until payments have cleared the bank and funds have been transferred to the City. Projects shall not be deemed approved until all City fees have been paid in full.

**C. LATE PAYMENT CHARGE** - Outstanding balances that are not paid in full within the time frame specified will incur late charges established by the City according to the type of application.

**D. REVISIONS** - Fees set forth for plan check and development review shall be for the initial application. See attached fee listing for additional costs for revisions.

**E. RECORDS** - Records of deposit projects are available by contacting the City. Project deposit updates or closing out of projects shall be accompanied by project summary sheets, detailing costs of staff time, City Attorney, City Engineer, City Landscape Consultant, and other consultation charges.

**F. HARDSHIPS** - Fees shall be paid in full for all development projects. The City recognizes that in unique and special circumstances financial hardship may preclude the full payment of fee prior to application for permits. In such cases, the applicant shall apply for a payment deferral agreement with the City Manager.

In no case shall the fees be waived or partially paid when the project is completed. The applicant shall state in writing the reasons for deferral. The City Manager shall inform the Community Development Director and Finance Director in writing of the fee deferral and reasons for the deferral. In no case shall the City Manager permit less than half of the fee to be initially paid.

**G. OTHER FEES AND CHARGES FOR SERVICE** - Applicants should be aware that they may be subject to other fees and charges for service established periodically by Administrative Policy of the City Manager or by Ordinance.

**H. EXEMPTION OF FEES** - Where it is verified by the City Manager or appropriate department head that the City is the applicant or party to be charged, fees will be waived. Additionally where a contractor has been hired on behalf of the City, fees may be waived at the discretion of the City Manager.

**SECTION 2.** That the general regulations and project deposit guidelines are established as follows:

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### **A. PLANNING FEES**

General Plan Amendment	\$2,000 + \$50 each additional parcel
Conditional Use Permit	\$1,320
Lot Line Adjustment	\$225
Landscape Review	Cost + 10%

Tentative Parcel Map	\$1,385+ \$100/lot
Tentative Tract Map	\$1,385+ \$100/lot
Single Family Residential Variance	\$975
Other Variances	\$1,375
Zone Changes	\$1,700 + \$50 each additional parcel
Municipal Code Amendment	\$2,750
Design Review: Single Family Home	\$800
Design Review: Multi Family (3 or More Units)	\$1,000
Design Review: Sign Design Review	\$800
Design Review: Master Sign Program	\$800
Design Review: New Nonresidential Structures	\$1,540
Design Review: Residential Commercial Mixed-Use	\$1,540
Design Review: Remodel with Additions to Nonresidential Structures	\$900
Design Review: Façade or Site Improvement for Nonresidential Projects Only	\$800
Review of Conditional Use Permit (Maximum 2 site inspections)	\$225
Modification of Entitlements (Discretionary)	\$800
Planned Development Review	\$1,200
Covenants/Agreements	Cost + 10%
Relocation Impact Report (mobile home parks)	\$1,500
Specific Plan Review (In-house) (NEW FEE)	
Non-residential or Mixed Use (NEW FEE)	\$700 per review

Residential - 2 or less units (maximum 3 reviews) (NEW FEE)	\$225 per dwelling unit
Residential - 3 or more units (NEW FEE)	\$700 per review
Specific Plan Review (Outsource)	Cost + 10%
Specific Plan Amendment	Cost + 10%
Other Public Hearing Requests (modifications)	\$980
Other (LA County Clerk recording fee, subject to LA County fee schedule)	Fee subject to LA County Fee Schedule
<b>Other Planning Items:</b>	
Pre-Application (optional)	\$500(one review per project)
With Workshop Noticing (NEW FEE)	\$300(one workshop per project)
Entitlement Plan Check Modification Fee <u>(Ministerial)</u>	\$600
Publication Fee	\$500
Expediting Fee	\$6,500
Entitlement Extensions	\$300 each
Residential Site Plan Review (maximum 3 reviews)	\$225 per dwelling unit
Residential Tenant/Site Improvement/No New Sq. Ft.	\$70
Non-residential Tenant/Site Improvement/No New Sq. Ft.	\$225
Non-residential Site Plan Review (maximum 3 reviews)	\$700
Lot Coverage Review (i.e. landscape and hardscape)	\$25
Mechanical Elements Review	\$25
Fence Plan Review	\$25

Sign Plan Review	\$225
Water Efficient Landscape Review	\$225
Oak Tree Permit	\$800
Negative Declaration Fee (Not including County charges)	Cost + 10%
Mitigated Negative Declaration (Not including County charges)	Cost + 10%
Categorical Exemption Fee	\$90
EIR Plus Outside Consultant (Not including County charges)	Cost + 10%
Mitigation Monitoring	Cost + 10%
Other Environmental Reviews/Documents	Cost + 10%
Administrative Determination	\$450
Administrative Use Permit	\$500
Density Bonus (i.e. application, document review, etc.)	Cost + 10%
Development Agreement	Cost + 10%
Joint/Off-Site Parking Agreement	Cost + 10%
Minor Exception	\$300
Reasonable Accommodation	No fee
Site Inspection	\$25
Geologic/Geotechnical Review	Cost + 10%
Traffic Review	Cost + 10%
Zoning Verification Letter	
Residential	\$60
Nonresidential	\$225
Accessory Dwelling Unit-Covenant	\$100
Accessory Dwelling Unit Agreement	\$100

Banner Permit	\$60
Outdoor Sales (Nonresidential)	\$70
Private Bus Application Review	\$25
Temporary Use Permit	\$225
Yard Sale Permit (Two yard sales are allowed per residence every six months. There is no charge for the first yard sale of each 12-month period.)	First yard sale of each 12-month period is free  \$5 each additional yard sale

**Appeals:**

Filing Fees (Planning Commission)	\$650
Filing Fees (City Council)	\$750

**Development Impact Fees:**

Single Use Zones

Residential

Single Family	\$6,500(per dwelling unit)
Multi-family	\$5,197(per dwelling unit)

Nonresidential

Retail	\$1,365 (1,000 sq ft)
Office	\$1,997 (1,000 sq ft)
Industrial	\$1,250 (1,000 sq ft)

Mixed Use Zones

Residential

Single Family	\$6,388(per dwelling unit)
Multi-family	\$5,126(per dwelling unit)

Nonresidential

Retail	\$1,242 (1,000 sq ft)
Office	\$1,812 (1,000 sq ft)
Industrial	\$1,127 (1,000 sq ft)

**B. ENGINEERING SERVICES FEES**

**Tract Map**

Tentative Tract Map (Establishing engineering and public improvement conditions)	\$450
Tentative Parcel Map (Establishing engineering and public improvement conditions)	\$450
Record Map Analysis:	\$5,500 plus \$150/lot and
1. Monument review	\$550
2. Verification that map is consistent with conditions to tentative approval	\$500
3. Map clearance and review of agreement and/or improvement securities	\$300
4. Fourth and each subsequent check submittal	\$850

**Deferred Monuments**

Monument Review	\$300
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**Certificate of Compliance (Lot Line Adjustment)**

Record document analysis, clearance, and processing	\$2,000
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Plus parcel and:	\$150
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- |   |       |
|---|-------|
| 1. Verification of compliance with conditions of approval | \$500 |
| 2. Review of agreements and/or improvement securities     | \$350 |

**Plan Checking**

- |                         |  |
|-------------------------|--|
| 1. Initial              | \$750 plus 2 ½ percent of the first \$50,000 plus 2 percent of the next \$100,000 plus 1 ½ percent thereafter of the estimated construction cost |
| 2. Revision Actual cost | Same as initial plan checking  |



### **Construction Permits**

1. Issuance Fee	\$100
2. Initial Observation	\$500 plus 6 percent of first \$100,000 plus 5 percent of next \$100,000 plus 4 percent thereafter of the estimated construction cost
3. Modifications Observation	Actual cost (an initial deposit is required) for all modifications requiring plan revisions or as built
	Road permit fees (applicable to improvements not subject to Section 3) \$50 issuance fee for all construction and encroachment permits plus corresponding observation fee

### **Construction Permits in Right of Way**

1. Driveway – Residential Commercial	\$300/driveway \$350/driveway
2. Close existing driveway opening – Residential Commercial	\$300/driveway \$350/driveway
3. Individual sidewalk – Residential Commercial	\$300/location \$350/location
4. Individual curb and gutter – Residential Commercial	\$300/location \$350/location
5. Individual alley improvement	\$3/sq. ft/location
6. Street trees	\$100/location for first tree plus \$50/tree thereafter
7. Curb drain (curb only) - Residential Commercial	\$150/drain \$200/drain
8. Parkway drain	\$300/drain
9. Relocate existing drainage structure	\$1,000/structure

### **Excavation Permits**

- |                            |  |
|----------------------------|--|
| 1. Service cut             | \$17.50/cut and<br>\$2/sq. ft. of<br>excavation          |
| 2. Sewer cut (residential) | \$250/connection to<br>main; plus Service<br>Cut Charges |
| 3. Sewer cut (commercial)  | \$350/connection to<br>main; plus Service<br>Cut Charges |

### **Encroachment Permits**

- |  |  |
|--|--|
| 1. Stockpile material or waste in street right-of way or easement                      | \$350/stockpile<br>(\$150 Refundable)                                    |
| 2. Placing container for material or waste in a street right-of-way or easement        | \$475/container<br>(\$325 Refundable)                                    |
| 3. Placing temporary structure or parking equipment in street right-of-way or easement | \$200/structure or<br>piece of equipment                                 |
| 4. Pedestrian protection required by building code (Construction at parkway grade)     | \$200/location   |
| 5. Street closures<br>Street closures<br>Lane closures                                 | \$400/day/location<br>\$200/lane/day                                     |
| 6. Commercial filming  | \$400/working day<br>plus \$800/night,<br>Saturday, Sunday<br>or holiday |
| 7. Other Encroachments (deposit required)  | \$50 issuance fee<br>plus actual cost                                    |
| 8. News rack permit fee  | \$20/Rack per year   |

### **Parcel Map**

- |  |                                  |
|--|----------------------------------|
| Tentative Parcel Map (establish engineering and public improvement conditions) | \$450                            |
| Record Map Analysis  | \$3,400 plus<br>\$150/parcel and |
| 1. Dedications   | \$2,000                          |

2. Monument review	\$500
3. Verification that map is consistent with conditions of tentative approval	\$500
4. Map clearance and review agreements and/or improvements securities	\$300
5. Fourth and each subsequent check submittal	\$850
Plans and Specifications (In-house)	\$25 walk-in \$40 mailed
Plans and Specifications (Prepared by outside consultant)	Cost + 10%
<b><u>Other Engineering Services</u></b>	
Easement/vacation deed research & review	Cost + 10%
Covenant agreement research & review	Cost + 10%
Legal description/offer of dedication research & review	Cost + 10%
Preparation of legal description/dedication documents	Cost + 10%
Plan copies – larger than 24" x 36"	\$5.00/page
Standard Hourly Review Charge	\$150
Standard Hourly Inspection Charge	\$125
Tree Planting In-lieu Fee	\$750/Residential \$1,000/Commercial
Self-Hauling Permit	\$100 (Jan. – June) \$50 (July – Dec.)
NPDES Fee	Cost + 10%; Plus ongoing inspection costs
Oak Tree Verification Letter (NEW FEE)	\$60

### **C. BUILDING PERMIT FEES**

Based on L.A. County fee schedule and adjusted per Rosemead Municipal Code.

## **D. PARKS AND RECREATION FEES**

	<u>Resident</u>	<u>Non-Resident</u>
Administrative Fee (Patron initiated refunds)	\$5	\$5
<b><u>Pool Admission:</u></b>		
Daily recreation swim (17 and under)	\$1	\$1
Daily recreation swim (18 and over)	\$2	\$2
Season recreation swim (17 and under)	\$25	N/A
Season recreation swim (18 and over)	\$35	N/A
Family pass	\$75	N/A
<b><u>Lap Swim (Rosemead Pool):</u></b>		
Per visit	\$3	\$5
20 visits	\$40	\$65
<b><u>Lessons:</u></b>		
Group Swim Lesson – Youth (Rosemead)	\$30	\$45
Group Swim Lesson – Adult (Rosemead)	\$35	\$50
Group Swim Lesson – Youth (Garvey)	\$30	\$30
Group Swim Lesson – Adult (Garvey)	\$35	\$35
Private Lessons (one instructor one student) (Rosemead)	\$100	\$130
Private Lessons (one instructor one student) (Garvey)	\$100	\$100
Semi-Private Lessons (one instructor two or three students) (Rosemead)	\$80 ea.	\$100 ea.
Semi-Private Lessons (one instructor two or three students) (Garvey)	\$80 ea.	\$80 ea.
Aqua Aerobics (Rosemead)	\$40	\$65
Aqua Aerobics (Garvey)	\$45	\$45

<b><u>Programs:</u></b>	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>
Sr. Nutrition	\$1.25	\$3.25
<b><u>Garvey Center Billiard Room Fees:</u></b>		
Monthly Pass	\$10.00	\$15.00
Bi-Annual Pass	\$50.00	
<b><u>Classes:</u></b>		
Preschool classes – four days per week	\$380/qtr (10wks)	\$420/qtr (10 wks)
Instructional Classes	Fee Set by Inst.	Fee Set by Inst. +\$5
Youth Sports (3ys. To 8 <sup>th</sup> Grade):		
Early Registration	\$35/season	\$45/season
Registration	\$40/season	\$60/season
Late Registration	\$45/season	\$65/season
<b><u>Facility Use:</u></b>		
<b>Auditoriums:</b>		
Garvey Center – Banquet Room	\$65/hr	\$130/hr
Garvey Center – FGT Room	\$50/hr	\$100/hr
Security Deposit	\$300	\$500
Rosemead/Garvey Kitchen	\$25/hr	\$50/hr
<b>Meeting Rooms:</b>		
Rosemead Center – Room 5	\$25/hr	\$60/hr
Garvey Center – Rooms 103 & 104 (50)	\$25/hr	\$60/hr
Garvey Center – Room 103 (100)	\$40/hr	\$100/hr
Garvey Center – Rooms 108 & 109 (50)	\$25/hr	\$60/hr

	<u>Resident</u>	<u>Non-Resident</u>
Garvey Center – Room 108 (100)	\$40/hr	\$100/hr
Rosemead Center – Room 1	\$50/hr	\$100/hr
Rosemead Center – Room 2	\$65/hr	\$130/hr
Rosemead Center – Room 3 or 4	\$25/hr	\$60/hr
Security Deposit	\$100	\$150
Community Center use during non-business hours (for otherwise exempt Government agencies, Rosemead-recognized non-profits, and community Organizations): Where it costs the City to staff facilities for such use, the Fully burdened hourly staff rate will be passed on to the facility user.		
<b><u>Dinsmoor Gardens - 6 Hr. Rental</u></b>	\$350	\$700
Dinsmoor Kitchenette Usage (In conjunction with 6 Hr. Rental)	\$75	\$100
Security Deposit	\$300	\$500
<b><u>Special Event Insurance (Facility Use):</u></b>		
Hazard Class I:		
1-100	\$100	\$125
101-500	\$130	\$150
501-1500	\$200	\$225
Hazard Class II:		
1-100	\$140	\$160
101-500	\$235	\$260
501-1500	\$280	\$300
Hazard Class III:		
1-100	\$215	\$230
101-500	\$360	\$375
501-1500	\$475	\$525

	<u>Resident</u>	<u>Non-Resident</u>
<b><u>Pool Facility Use:</u></b>		
RAC Lane Fee (3 Lane Minimum)	\$15/Lane	\$15/Lane
RAC (Pool and Deck Area Only)	\$75/hr	\$150/hr
Covered Picnic Area (½ canopy – During swim hours)	\$25/hr	\$50/hr
Lawn Area (Picnic) (During swim hours)	\$25/hr	\$50/hr
RAC (Exclusive Use)	\$175/hr	\$350/hr
Splash Zone (Exclusive Use)	\$140/hr	\$140/hr
Sm. Shade Shelter (During swim hours)	\$25/hr	\$25/hr
Lg. Shade Shelter (During swim hours)	\$35/hr	\$35/hr
RAC Lights	\$25/hr	\$50/hr
BBQ Rental (RAC)	\$15/hr	\$20/hr
BBQ Rental (Splash)	\$15/hr	\$15/hr
<b><u>Pool Facility Deposits:</u></b>		
Shelter Deposit	\$50	\$150
Facility Deposit	\$300	\$500
<u>Lifeguard/Aquatic Staff (Splash minimum 4-6 required and RAC minimum 5-6 required)</u>	\$16/hr	\$16/hr
Special Event Insurance (Pool Facility Use) Hazard Class III:		
1-100	\$215	\$230
101-500	\$360	\$375
501-1500	\$475	\$525
<b><u>Park Facility Use:</u></b>		
Rosemead Park (per field)	\$12/hr	\$50/hr
Rosemead Park – Lights	\$25/hr	\$60/hr

	<u>Resident</u>	<u>Non-Resident</u>
Garvey Park (per field)	\$12/hr	\$50/hr
Garvey Park – Lights (per field)	\$25/hr	\$60/hr
Sports Complex – Fields	\$12/hr	\$50/hr
Sports Complex – Lights	\$25/hr	\$60/hr
Garvey Park – Multi-Purpose Field	\$12/hr	\$50/hr
Garvey Park – Multi-Purpose Field w/Lights	\$18/hr	\$65/hr
Garvey Park – Gymnasium	\$50/hr	\$115/hr
Garvey Park – Gymnasium (Rosemead Non-Profit Teams Only)	\$25/hr	N/A
Sm. Picnic Shelter Reservation (Day Use)	\$50	\$100
Lg. Picnic Shelter Reservation (Day Use)	\$75	\$150

**Park Facility Deposits:**

Field Security Deposit	\$0	\$150
Field Security Deposit (Rosemead Non-Profit Teams Only)	\$100/season	N/A
Staff	\$11.16/hr	\$11.16/hr

**Miscellaneous Fee:**

Vendor Booths – Special Events: Rosemead non-profit organizations will be required to pay 75% of a proportional share of City costs for booth operation including Los Angeles County fees and associated rental costs. Other non-profit organizations will pay a proportional share plus \$50. All other vendors will pay a proportional share plus \$150. All vendors are required to pay a \$50 deposit of total fees at time of event application. Deposit will be forfeited for vendors cancelling within 45 days of event.

Excursions	Event admission plus 10%	Event admission plus 25%
Banner put up/take down (Rosemead Non-Profit Orgs. Only)	\$200 per banner	N/A
Military Street Banners	\$150	\$150



## **E. PUBLIC TRANSPORTATION FEES**

Senior Bus Pass	\$9/mo
Dial-A-Ride	\$0.50/ride
Shopper Shuttle	\$0.50/ride

## **F. CITY CLERK FEES**

Subpoenas – Documents (Government Code Section 68096.1)	\$15
Subpoenas – Personal Appearance (Govt Code Section 68096.1)	\$275
Actual attendance (per person/per day)	Fully Burdened Hourly Rate
Mileage traveled (both ways/per mile)	Legal Rate
Certification of Copies	\$5
Proof of Life Certification	\$5
Photocopies- Plans/Maps (includes General Plan & Zoning Maps)	\$5
Copy of General Plan Map	\$5
Photocopies of documents – per page	\$0.20
Photocopies of documents larger than 8 ½ x 11 (per page)	\$1
Photocopies of FPPC documents (Govt Code Section 81008)	\$0.10
Copies of electronic records that have to be constructed, programmed & computer services necessary to produce a copy of the record (Govt. Code Section 6253.9(2)(a-g))	Actual Cost
Search and Retrieval fee for FPPC documents five years or older (Govt. Code Section 81008)	\$5
Notary Fee per signature	\$15
Plans and Specifications	\$25 walk-in \$40 mailed
Ownership Notification List	\$35
General Plan	\$25/each

General Plan Map	\$5/each
Zoning Map	\$5/each
Zoning Requirements	No charge
Zoning Ordinance	\$35/each
Candidate Statement Deposit	By Resolution

### **G. FINANCE DEPARTMENT FEES**

NSF check (first check)	\$25
NSF check (second and each subsequent check)	\$35

### **H. PARKING/VEHICLE CITATION FINES**

CVC 4000 (a)	Registration required (if not corrected)	\$73
CVC 4152.5	Failure to apply for registration	\$38
CVC 4152.5	With Proof of correction	\$35
CVC 4454 (a)	Registration card	\$38
CVC 4454 (a)	With proof of correction	\$35
CVC 4457	Mutilated or illegal license plate	\$38
CVC 4457	With proof of correction	\$35
CVC 4462 (b)	Evidence of registration –wrong vehicle	\$38
CVC 5200	Display of license plate	\$38
CVC 5200	With proof of correction	\$35
CVC 5201	Position of license plate	\$38
CVC 5201	With proof of correction	\$35
CVC 5201 (f)	Plate clearly visible	\$38
CVC 5201 (f)	With proof of correction	\$35

CVC 5202	Period of display	\$38
CVC 5202	With proof of correction	\$35
CVC 5204 (a)	No tabs	\$73
CVC 5204 (a)	With proof of correction	\$35
CVC 27155	Fuel cap required	\$38
CVC 21113 (a)	Unlawful parking – public grounds	\$53
CVC 22500 (a)	Parking within intersection	\$53
CVC 22500 (b)	Parking on crosswalk	\$53
CVC 22500 (c)	Parking/safety & curb (marked with red paint)	\$55
CVC 22500 (d)	Parking within 15ft. from fire station entrance	\$68
CVC 22500 (e)	Parking in front of public/private driveway	\$53
CVC 22500 (f)	Parking on sidewalk	\$53
CVC 22500 (g)	Parking along excavation	\$53
CVC 22500 (j)	Parking in tunnel	\$53
CVC 22500 (k)	Parking on bridge	\$53
CVC 22500 (l)	Parking – blocking wheelchair ramp	\$258
CVC 22500.1	Parking in fire lane (properly marked and posted)	\$78
CVC 22502 (e)	Curb parking one-way roadway	\$53
CVC 22507(a)	Illegal stopping, parking or standing of vehicles	\$500
CVC 22507.8 (a)	Disabled – no visible placard or plate	\$338
CVC 22507.8 (b)	Parking – blocking handicapped space	\$338
CVC 22507.8 (c)	Parking in disabled crosshatched boundary lanes	\$338
CVC 22515	Unattended vehicle	\$53

CVC 22516	Locked door – no escape	\$48
CVC 22517	Open door into traffic lane (driver's side)	\$68
CVC 22521	Parking on railroad tracks	\$43
CVC 22522	Parking near sidewalk access ramp	\$288
CVC 2523(a)(b)	Abandonment prohibited	\$113
LAC 15.20.070	Failure to obey signs/curb markings (altered)	\$50
LAC 15.20.070	Failure to obey signs/curb markings (time limits)	\$63
LAC 15.20.130	Parking space markings	\$50
LAC 15.48.050	Vehicle exceeding posted weight limits	\$55
LAC 15.48.060	Vehicle exceeding 14,000 lbs. – posted	\$55
LAC 15.64.010	Stopping prohibited, parking time limits	\$50
LAC 15.64.020	Parking in loading zones (commercial)	\$78
LAC 15.64.030	Parking time limit – post office	\$48
LAC 15.64.040	Parking at mailbox	\$48
LAC 15.64.050	No commercial parking (more than 6,000 lbs.) 2:00 A.M. to 6:00 A.M. in residential zone (5 exceptions)	\$78
LAC 15.64.052	No commercial parking (more than 10,000 lbs.) in residential district at any time (5 exceptions)	\$78
LAC 15.64.055	Commercial vehicle (more than 6,000 lbs.) parked in violation of posted limits	\$78
LAC 15.64.100	Parking, disconnected trailer	\$53
LAC 15.64.110	Parking in bus zone	\$263
LAC 15.64.120	Parking in passenger zone	\$53
LAC 15.64.130	No parking – alleys	\$53
LAC 15.64.140	Temporary no parking/street sweeping	\$53

LAC 15.64.210	Key in ignition/unaltered vehicle	\$53
LAC 15.64.220	Parking on grades	\$48
LAC 15.64.230	Parking more than 18 in. from curb	\$50
LAC 15.64.240	Angle parking	\$48
LAC 15.64.250	Double parking	\$53
LAC 15.64.260	No parking at any time	\$55
LAC 15.64.270	Parking on private or public property without consent	\$53
LAC 15.64.271	Parking in front yard	\$40
LAC 15.64.280	Parking on wrong side of the street	\$53
LAC 15.64.290	Parking between curb and adjacent property	\$53
LAC 15.64.300	Blocking street	\$53
LAC 15.64.310	Parking of vehicle transporting hazardous materials	\$363
LAC 15.64.320	Blocking driveway on private street	\$53
LAC 15.64.330	Parking within intersection	\$53
LAC 15.64.350	Parking special hazard	\$53
LAC 15.64.360	Parking adjacent to school	\$53
LAC 15.64.370	Parking within 15ft. of fire hydrant	\$68
LAC 15.64.390	Parking in assigned parking space	\$53
LAC 15.64.400	Disabled parking on street	\$338
LAC 15.64.410	Disabled parking off street	\$338
LAC 15.76.080	Parking on sidewalk	\$53
LAC 15.76.120	Repairing vehicles on street	\$53
LAC 15.76.130	Washing vehicles on street	\$53

LAC 17.04.370	Parks – unauthorized parking	\$53
LAC 9.12.1410	Obstructing emergency access routes	\$68
	Overnight parking permit commercial	\$60
	Expired registration tabs	\$73
	DUI Cost Recovery	\$573
	Impounded vehicle admin. Fee	\$128
	Stored Vehicle admin. Fee	\$103
	Designated electric charging station parking spaces – unauthorized parking (NEW)	\$55

## **I. ANIMAL CARE AND CONTROL FEES**

### Dog Licensing:

New/renewal for male or female	\$25
New/renewal for spayed or neutered with certificate	\$15
New/renewal for spayed or neutered with certificate Owned by senior citizen (60 yrs. and older)	\$7

### Dead Animal Disposal:

Picked up from owner by Animal Control – small (less than 30 pounds)	\$0
Picked up from owner by Animal Control – small without a dog license (less than 30 pounds)	\$25
Picked up from owner by Animal Control – cat	\$0
Picked up from owner by Animal Control – large (more than 30 pounds)	\$0
Picked up from owner by Animal Control – large without a dog license (more than 30 pounds)	\$50
Delivered by Animal Control	\$0
Delivered to Animal Control by business	\$0

## **J. PUBLIC SAFETY FEES**

Live Scan Fees	
Department of Justice (DOJ)	\$32
FBI	\$49
Administrative Fee	\$25

**SECTION 3.** That the Business License fees are established as follows:

## **K. BUSINESS LICENSE FEES**

Acupuncture Establishment (New License)*	\$360
Acupuncture Establishment (Renewal)	\$145
Acupressurist (New License)*	\$351
Acupressurist (Renewal)	\$259
Adult Business*:	
Model Studio (New License)	\$1,752
Model Studio (Renewal)	\$1,618
Performer (New License)	\$150
Performer (Renewal)	\$125
Book Store (New License)	\$2,228
Book Store (Renewal)	\$1,737
Cabaret (New License)	\$1,981
Cabaret (Renewal)	\$1,737
Motion Picture Arcade (New License)	\$1,988
Motion Picture Arcade (Renewal)	\$1,737
Motion Picture Theater (New License)	\$1,836
Motion Picture Theater (Renewal)	\$1,577
Theater (New License)	\$1,836
Theater (Renewal)	\$1,577
Ambulance/Ambulette:	
Owner/Operator (New License)*	\$179
Owner/Operator (Renewal)	\$75
Each Vehicle (New License)	\$139
Each Vehicle (Renewal)	\$139

Apartments:

5-10 Units (New License)	\$86
5-10 Units (Renewal)	\$65
11-15 Units (New License)	\$104
11-15 Units (Renewal)	\$65
16-Over Units (New License)	\$178
16-Over Units (Renewal)	\$109
Beauty Salon (Skin and Nail Care) (New License)	\$360
Beauty Salon (Skin and Nail Care) (Renewal)	\$145
Beauty Technician (New License)	\$220
Beauty Technician (Renewal)	\$145
Billiard Room (New License)*	\$390
Billiard Room (Renewal)	\$151
Billboard (New License)	\$100 for 1 <sup>st</sup> billboard; \$35 for each add'l
Billboard (Renewal)	\$75 for 1 <sup>st</sup> billboard; \$35 for each add'l
Bingo:	
Bingo Games (New License)	\$30
Bingo Games (Renewal)	\$30
Bingo Manager (New License)*	\$30
Bingo Manager (Renewal)	\$30
Boarding House (New License)	\$84
Boarding House (Renewal)	\$66
Body Art Establishment (New license)*	\$2,254
Body Art Establishment (Renewal)	\$238
Body Art Technician (New License)*	\$252
Body Art Technician (Renewal)	\$233
Book Store (New License)	\$354
Book Store (Renewal)	\$151
Bowling Alley (New License)	\$392
Bowling Alley (Renewal)	\$247



Card Club (New License)	\$380
Card Club (Renewal)	\$181
Casino/Tour Bus Company (New License)*	\$233
Casino/Tour Bus Company (Renewal)	\$83
Casino/Tour Bus First Vehicle (New License)	\$132
Casino/Tour Bus First Vehicle (Renewal)	\$132
Additional Casino/Tour Bus Vehicle (New License Each)	\$57
Additional Casino/Tour Bus Vehicle (Renewal Each)	\$57
Charitable Institutions (New License)	\$2
Charitable Institutions (Renewal)	\$2
Close Out Sale:	
60 days	\$107
30 days	\$80
Coin Operated Game– Each (New License)	\$104
Coin Operated Game - Each (Renewal)	\$89
Cold Storage Locker (New License)	\$86
Cold Storage Locker (Renewal)	\$84
Consultant (New License)	\$100
Consultant (Renewal)	\$75
Contractors (New License)	\$100
Contractors (Renewal)	\$75
Criminal Background Check	\$110
NOTE: Additionally, a \$57 fee for the Livescan is paid directly to the Public Safety Department	
Dance Establishment License	
Annual (New License)*	\$403
Annual (Renewal)	\$176
Duplicate License (Reproduction of Original)	\$5
Entertainment:	
With dance license (New License)*	\$140
With dance license (Renewal)	\$140
Without dance license (New License)*	\$508
Without dance license (Renewal)	\$285

Exhibition (New License)	\$444
Exhibition (Renewal)	\$194
Fertilizer Plant (New License)	\$110
Fertilizer Plant (Renewal)	\$81
Filling Stations – Car Wash (New License)	\$100
Filling Stations – Car Wash (Renewal)	\$75
Foundry (New License)	\$260
Foundry (Renewal)	\$218
Fortune Telling (New License)*	\$600
Fortune Telling (Renewal)	\$325
Funeral Escort Business (New License)	\$100
Funeral Escort Business (Renewal)	\$75
Gardener (New License)	\$100
Gardener (Renewal)	\$75
Game Arcade: 4 or more (New License)	\$391
Game Arcade: 4 or more (Renewal)	\$170
Garment Factory (New License)	\$100
Garment Factory (Renewal)	\$75
Gasoline and Oil Truck (New License)	\$100
Gasoline and Oil Truck (Renewal)	\$75
General/Miscellaneous Business (New License)	\$100
General/Miscellaneous Business (Renewal)	\$75
Gun Dealer (New License)*	\$145
Gun Dealer (Renewal)	\$99
Handyman (New License)	\$100
Handyman (Renewal)	\$75
Health/Fitness Facility (New License)*	\$1,750
Health/Fitness Facility (Renewal)	\$276
Home Based Occupancy (New License)	\$100
Home Based Occupancy (Renewal)	\$75
Hotel/Motel (New License)	\$97
Hotel/Motel (Renewal)	\$69

Identification Cards (New License)	\$128
Identification Cards (Renewal)	\$97
Import/Export (New License)	\$100
Import/Export (Renewal)	\$75
Internet Café (New License)	\$391
Internet Café (Renewal)	\$170
Lauderette:	
Coin Operated (New License)	\$71
Coin Operated (Renewal)	\$57
Dry Cleaner (New License)	\$71
Dry Cleaner (Renewal)	\$57
Locksmith (New License)*	\$73
Locksmith (Renewal)	\$66
Lumberyard (New License)	\$406
Lumberyard (Renewal)	\$337
Manufacturing (New License)	\$100
Manufacturing (Renewal)	\$75
Massage Parlor (New License)*	\$2,174
Massage Parlor (Renewal)	\$238
Massage Technician (New License)*	\$220
Massage Technician (Renewal)	\$220
Model Studio (New License)	\$466
Model Studio (Renewal)	\$191
Motor Vehicle:	
Body and Fender (New License)	\$142
Body and Fender (Renewal)	\$100
Lube and Tune (New License)	\$142
Lube and Tune (Renewal)	\$100
Rental/Sales (New License)	\$100
Rental/Sales (Renewal)	\$75

Painting (New License)	\$142
Painting (Renewal)	\$100
Repair (New License)	\$142
Repair (Renewal)	\$100
Washing/Detailing (New License)	\$142
Washing/Detailing (Renewal)	\$100
Nursery – Plants (New License)	\$100
Nursery – Plants (Renewal)	\$75
Outdoor Festival	
Religious Worship	\$12
All Others	\$532
Additional Day	\$185
Pawn Broker (Renewal)	\$104
Peddler: (Includes Catering and Ice Cream Trucks)	
Commercial Motor Vehicle (New License)*	\$168
Commercial Motor Vehicle (Renewal)	\$156
Special Event (New License)	\$31
Special Event (Renewal)	\$31
Picture Arcade (New License)	\$416
Picture Arcade (Renewal)	\$173
Pony Ride (New License)	\$37
Pony Ride (Renewal)	\$37
Poultry Dealer (Renewal)	\$62
Private Patrol: (e.g. Security Guards)	
Business (New License)*	\$152
Business (Renewal)	\$75
Special Officer (New License)*	\$58
Special Officer (Renewal)	\$41
Professional Occupation w/Government License (New License)	\$100
Professional Occupation w/Government License (Renewal)	\$75

Professional Office w/o Government License (New License)	\$100
Professional Office w/o Government License (Renewal)	\$75
Public Eating/Food Establishment (New License)	\$162
Public Eating/Food Establishment (Renewal)	\$141
Retail – General (New License)	\$100
Retail – General (Renewal)	\$75
Rides – Mechanical (New License)	\$152
Rides – Mechanical (Renewal)	\$90
Salvage collector for vehicle:	
For-Profit (New License)	\$173
For-Profit (Renewal)	\$110
Non – Profit (New License)	\$2
Non – Profit (Renewal)	\$2
Shipping/Mail Service-Private (New License)	\$100
Shipping/Mail Service Private (Renewal)	\$75
School Private (New License)	\$280
School Private (Renewal)	\$125
Sign Maker (New License)	\$100
Sign Maker (Renewal)	\$75
Solicitor (New License)*	\$175
Solicitor (Renewal)	\$156
Studio-- Art, Dance, Martial Arts, Music, etc. (New License)	\$280
Studio-- Art, Dance, Martial Arts, Music, etc. (Renewal)	\$125
Taxicab/Shuttle Service:	
Driver (New License)*	\$175
Driver (Renewal)	\$156
Owner (New License)*	\$233
Owner (Renewal)	\$83
Cab/Shuttle – vehicle (New License)	\$132
Cab/Shuttle – vehicle (Renewal)	\$132

Additional cab/shuttle (New License)	\$57
Additional cab/shuttle (Renewal)	\$57
Theatre (New License)	\$478
Theatre (Renewal)	\$251
Tow Truck (New License)	\$91
Tow Truck (Renewal)	\$86
Translation Service (New License)*	\$100
Translation Service (Renewal)	\$75
Traveling Show or Circus	
First Day	\$650
Additional Day	\$338
Carnival Game Booth (Each)	\$25
Valet Parking Service (New License)	\$133
Valet Parking Service (Renewal)	\$128
Waste Collector – Vehicle (New License)	\$71
Waste Collector – Vehicle (Renewal)	\$71
Waste Disposal Facility (New License)	\$712
Waste Disposal Facility (Renewal)	\$617
Warehouse (New License)	\$100
Warehouse (Renewal)	\$75
Wholesale (New License)	\$100
Wholesale (New License)	\$75

\*Requires Sheriff background check and/or inspection

NOTE: The California State Mandated (CASp) Fee of \$4.00 is not included in the list of fees above, and is added to each new license and renewal at the time of transaction.

#### Late Payment Penalties

Penalties apply to late Business License payments as follows:

25% penalty - "01-30 days after the Expiration date"

50% penalty - "31-60 days after the Expiration date"

75% penalty - "61-90 days after the Expiration date"

If fees are not paid within 90 days, a new application must also be submitted

**L. FILM PERMIT FEES**

Permit Fees	\$100 per day
Community Services Officer	Fully burdened hourly rate
Parking Control Officer	Fully burdened hourly rate
Code Enforcement Officer	Fully burdened hourly rate
LASD	Fully burdened hourly rate

**M. SPECIAL EVENT PERMIT FEES**

Daily Permit Fees (filing application 60 days or more of event)	\$250 per day
Daily Permit Fees (filing application 59 to 30 days of event)	\$500 per day
Community Services Officer	Fully burdened hourly rate
Parking Control Officer	Fully burdened hourly rate
Code Enforcement Officer	Fully burdened hourly rate
LASD	Fully burdened hourly rate

**N. CIVIL FINES (ADMINISTRATIVE CITATIONS)**

Pursuant to Ordinance No. 918, which authorized the issuance of Administrative Citations that impose civil fines upon those who violate the Rosemead Municipal Code; and pursuant to Section 1.20.040 of the Rosemead Municipal Code which provides that fines, interest and penalties shall be set by City Council resolution, Resolution No. 2011-45 established the fines, interest and penalties for municipal code violations as follows. (The following has been reprinted from Resolution No. 2011-45 for purposes of information and ease of reference.)

1. Fines. Violations of the Municipal Code of the City of Rosemead shall be subject to the fines shown below. A subsequent violation is any violation where the cite was cited one or more times in the preceding twelve (12) months for the same violation, unless the violation was cancelled pursuant to Chapter 1.20.

<u>CODE SECTION</u>	<u>FINE AMOUNT FOR FIRST VIOLATION:</u>	<u>FINE AMOUNT FOR SECOND VIOLATION:</u>	<u>FINE AMOUNT SUBSEQUENT VIOLATION:</u>
Violation of RMC Titles: 5 – Business License and Regulations 16 – Subdivisions 17 – Zoning	\$250	\$500	\$1,000
Violation of RMC Titles: 8 – Health and Safety	\$1,000	\$1,000	\$1,000
Violation of RMC Title: 15 – Building and Construction	\$100	\$500	\$1,000
Violation of RMC Section: 9.12.040 – Damaging Property 10.24 – Operation and Parking of Private Buses	\$500	\$1,000	\$1,000
Violation of all other Code sections.	\$100	\$250	\$500

2. Administrative Fee. All citations shall incur an administrative fee of \$20.
3. Late Payment Penalties. A penalty of 10% will be added on any delinquent fines on the last day of each month after the due date. This penalty will be imposed and collected according to the discretion of the City Treasurer upon considering such factors bearing on the practicability as to the cost to compute the amount owed the amount of penalty due, and its collectability. The purpose of granting this discretion to the Treasurer is to not require collection of interest when it would not be cost effective.
4. Collections. Fines that are delinquent for sixty (60) days or more and total at least \$250 shall be processed through the abatement and/or assessment procedures specified in section 1.20.150 of the Municipal Code. All other delinquent fines may be referred to a collection agency as determined by the City Treasurer.
5. Shopping Carts. All citations that relate to shopping cart violations shall be \$50 for the first offense and \$100 for the second offense. These violations include Removal, Abandonment or Possession of a shopping cart pursuant to Municipal Code Section 9.12.080. This fine can be reduced to zero if, within ten days, the individual cited can show that a hand cart was purchased. The individual must show proof that they have purchased a hand cart by providing a receipt to the Rosemead Public Safety Center within ten days. The violation may only be waived for the first offense.

## **O. PASSPORT FEES**

Passport Processing Fee	Fee set by U.S. Department of State
Passport Photo	\$15



PASSED, APPROVED, AND ADOPTED this 8<sup>th</sup> day of May, 2018.



\_\_\_\_\_  
Steven Ly, Mayor

APPROVED AS TO FORM:



\_\_\_\_\_  
Rachel Richman, City Attorney

ATTEST:



\_\_\_\_\_  
Ericka Hernandez, City Clerk

STATE OF CALIFORNIA     )  
COUNTY OF LOS ANGELES ) §  
CITY OF ROSEMEAD         )

I, Ericka Hernandez, City Clerk of the City Council of the City of Rosemead, California, do hereby certify that the foregoing City Council Resolution, No. 2018-24, was duly adopted by the City Council of the City of Rosemead, California, at a special meeting thereof held on the 8<sup>th</sup> day of May, 2018, by the following vote, to wit:

AYES:         ARMENTA, CLARK, LOW, LY

NOES:         NONE

ABSENT:       ALARCON

ABSTAIN:      NONE



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Ericka Hernandez, City Clerk