

City of Rosemead
California

FY 2023-24
COMPREHENSIVE FEE SCHEDULE

(Effective July 1, 2023)



2022-23 Comprehensive Fee Schedule

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2023-24 Comprehensive Fee Schedule Adopting Resolution

RESOLUTION NO. 2022-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSEMEAD TO APPROVE THE FULL COST ANALYSIS OF USER FEES PREPARED BY WILLDAN FINANCIAL SERVICES AND AMEND AND AUGMENT THE CITY OF ROSEMEAD FEE SCHEDULE

WHEREAS, the City has the authority to impose fees, charges, and rates under its police powers pursuant to California Constitution Article XI section 7.

WHEREAS, user fees are a charge for services provided by a governmental agency to a public citizen or group, and

WHEREAS, the City of Rosemead has established user fees for various department-related services, and

WHEREAS, the City of Rosemead engaged Willdan Financial Services (Willdan) to conduct a cost of service study for user fees in order to determine the estimated and reasonable costs borne by the City to provide these services, and

WHEREAS, Willdan prepared a report entitled "User Fee Study" which was discussed with the City Council during a special meeting on September 13, 2022, and

WHEREAS, the City Council of the City of Rosemead has determined that the cost of providing certain services is not of general benefit but of benefit to the individual and, therefore, fees should be required to pay for materials and special services performed by City staff, and

WHEREAS, the City Council has found it necessary to adjust fees for services, and to maintain a comprehensive document which incorporates fees for services provided by the City into one schedule, however, the City Manager has the authority to establish staff billing rates and equipment charges by Administrative Policy on an as needed basis, and

WHEREAS, the user fees described in Exhibit "B" are hereby determined to be reasonable in that the amount thereof does not exceed the estimated reasonable costs of providing the services for which the user fees are proposed to be rendered, and

WHEREAS, notice of a public hearing on the changes to the user fees was published in accordance with Government Code sections 66018 and 6062a, and

WHEREAS, a duly noticed public hearing before the City Council was held on October 11, 2022, at which public testimony was received and duly considered on the proposed changes to the user fee, and

WHEREAS, pursuant to Government Code sections 66016 and 66019, fees adopted pursuant to those sections shall not take effect until at least sixty (60) days have passed since the final action on the adoption or increase of the fee and specifically will go into effect January 1, 2023, and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ROSEMEAD, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The recitals set forth above are true and correct and adopted as the findings of the City Council and after consideration of the staff report, Study and public comment and correspondence received, the City Council hereby approves and adopts the user fees set forth in Exhibit "B".

SECTION 2. The adoption of this Resolution is not subject to CEQA review pursuant to CEQA Guideline 15378(b)(4), which provides that the creation of government funding mechanisms or other government fiscal activities that do not involve any commitment to any specific project are not projects subject to CEQA review.

SECTION 3. The fees set forth in this Resolution shall be separately imposed for each service described under Exhibit "B" to which the fees pertain; additional fees shall be required for each additional service that is requested or required. Where fees are indicated on a per unit of measurement basis, the fees are for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 4. It is the intention of the City Council to review the user fees as determined and set out herein on a periodic basis as well as the City's costs reasonably borne as established and, as and if warranted, to revise such fees based thereon.

SECTION 5. The adopted fees for services set forth in Exhibit "B" shall be adjusted for inflation by the City Council on July 1 of every year by the percent change in the Consumer Price Index. "Consumer Price Index" means the average of the percent change in Consumer Price Index for Urban Clerical and Wage Earners, as reported by the Bureau of Labor Statistics or successor agency, from the December of the preceding calendar year over the preceding December, for the Los Angeles-Long Beach-Anaheim, CA area. Increases or decreases shall be rounded off to the nearest dollar. In no event shall the fee collected exceed the actual cost of providing the service by the City.

SECTION 6. The fees shown in the Comprehensive Fee Schedule as Exhibit "C", are approved and adopted for Fiscal Year 2022-23 effective January 1, 2023.

SECTION 7. If any action, subsection, sentence, clause or phrase of this Resolution or the fees levied by this Resolution shall be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this Resolution or the fees levied by this Resolution that can be given effect without the invalid provisions.

SECTION 8. All other resolutions in conflict herewith are hereby repealed.

PASSED, APPROVED, AND ADOPTED this 11th day of October, 2022.

Sean Dang, Mayor

APPROVED AS TO FORM:

Rachel Richman, City Attorney

ATTEST:

Ericka Hernandez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §
CITY OF ROSEMEAD)

I, Ericka Hernandez, City Clerk of the City Council of the City of Rosemead, California, do hereby certify that the foregoing City Council Resolution No. 2022-56 was duly adopted by the City Council of the City of Rosemead, California, at a regular meeting thereof held on the 11th day of October, 2022, by the following vote, to wit:

AYES: ARMENTA, CLARK, DANG, LY

NOES: NONE

ABSENT: LOW

ABSTAIN: NONE

Ericka Hernandez, City Clerk

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
A. PLANNING FEES	
General Plan Amendment	\$2,309 + \$50 each additional parcel
Conditional Use Permit	\$ 1,535
Lot Line Adjustment	\$ 294
Landscape Review	Cost + 10%
Tentative Parcel Map	\$1,506 + \$100/lot
Tentative Tract Map	\$1,503 + \$100/lot
Single Family Residential Variance	\$ 1,274
Other Variances	\$ 1,503
Zone Changes	\$2,223 + \$50 each additional parcel
Municipal Code Amendment	\$ 3,029
Design Review: Single Family Home	\$ 1,046
Design Review: Multi Family (3 or More Units)	\$ 1,308
Design Review: Sign Design Review	\$ 990
Design Review: Master Sign Program	\$ 990
Design Review: New Nonresidential Structures	\$ 1,627
Design Review: Residential Commercial Mixed-Use	\$ 2,014
Design Review: Remodel with Additions to Nonresidential Structures	\$ 1,112
Design Review: Façade or Site Improvement for Nonresidential Projects Only	\$ 1,046
Review of Conditional Use Permit (Maximum 2 site inspections)	\$ 275
Modification of Entitlements (Discretionary)	\$ 1,046
Planned Development Review	\$ 1,569
Covenants/Agreements	Cost + 10%
Relocation Impact Report (mobile home parks)	\$ 1,962
Specific Plan Review (In-house)	
Non-residential or Mixed Use	\$915 per review
Residential - 2 or less units (maximum 3 reviews)	\$294 per dwelling unit
Residential - 3 or more units	\$805 per review
Specific Plan Review (Outsource)	Cost + 10%
Specific Plan Amendment (Outsource)	Cost + 10%
Specific Plan Amendment - Text Change (In-house)	\$2,877 + \$50 each additional parcel
Other Public Hearing Requests (modifications)	\$ 1,051
Other (LA County Clerk recording fee)	Fee subject to LA County Fee Schedule

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
Other Planning Items:	
Pre-Application (optional)	\$654 (one review per project)
With Workshop Noticing	\$314 (one workshop per project)
Entitlement Plan Check Modification Fee (Ministerial)	\$ 631
Publication Fee	\$ 523
Expediting Fee	\$ 2,516
Entitlement Extensions	\$392 each
Residential Site Plan Review (maximum 3 reviews)	\$294 per dwelling unit
Residential Tenant/Site Improvement/No New Sq. Ft.	\$ 91
Non-residential Tenant/Site Improvement/No New Sq. Ft.	\$ 294
Non-residential Site Plan Review (maximum 3 reviews)	\$ 808
Lot Coverage Review (i.e. landscape and hardscape)	\$ 32
Mechanical Elements Review	\$ 32
Fence Plan Review	\$ 32
Sign Plan Review	\$ 269
Water Efficient Landscape Review	\$ 248
Oak Tree Permit	\$ 579
Negative Declaration Fee (Not including County charges)	Cost + 10%
Mitigated Negative Declaration (Not including County charges)	Cost + 10%
Categorical Exemption Fee	\$ 80
EIR Plus Outside Consultant (Not including County charges)	Cost + 10%
Mitigation Monitoring	Cost + 10%
Other Environmental Reviews/Documents	Cost + 10%
Administrative Determination	\$ 557
Administrative Use Permit	\$ 654
Density Bonus (i.e. Application, Document Review, etc.)	Cost + 10%
Development Agreement	Cost + 10%
Joint/Off-Site Parking Agreement	Cost + 10%
Minor Exception	\$ 392
Reasonable Accommodation	No fee
Site Inspection	\$ 32
Geologic/Geotechnical Review	Cost + 10%
Traffic Review	Cost + 10%

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
Zoning Verification Letter	
Residential	\$ 78
Nonresidential	\$ 294
Accessory Dwelling Unit-Covenant	\$ 104
Banner Permit	\$ 25
Outdoor Sales (Nonresidential)	\$ 62
Private Bus Application Review	\$ 32
Temporary Use Permit	\$ 294
Yard Sale Permit (Two yard sales are allowed per residence every six months. There is no charge for the first yard sale of each 12-month period.)	First yard sale of each 12-month period is free. \$5 each additional yard sale
Vacant Lot Registration (includes inspection)	\$ 63
Appeals:	
Filing Fees (Planning Commission)	\$ 805
Filing Fees (City Council)	\$ 805
Development Impact Fees:	
Single Use Zones	
Residential	
Single Family	\$6,500(per dwelling unit)
Multi-Family	\$5,197(per dwelling unit)
Nonresidential	
Retail	\$1,365 (1,000 sq. ft)
Office	\$1,997 (1,000 sq. ft)
Industrial	\$1,250 (1,000 sq. ft)
Mixed Use Zones	
Residential	
Single Family	\$6,388(per dwelling unit)
Multi-Family	\$5,126(per dwelling unit)
Nonresidential	
Retail	\$1,242 (1,000 sq. ft)
Office	\$1,812 (1,000 sq. ft)
Industrial	\$1,127 (1,000 sq. ft)

NOTE: Development Impact Fees are distributed to the four impacted categories (Traffic, Public Safety, General Government, and Parks) in accordance with the Impact Fee Study approved June 9, 2015.

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
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NOTE: Section 3 of Resolution 2015-07 states that unless otherwise revised, the fees established shall be adjusted each fiscal year beginning on July 1, 2018 by a percentage equal to the percentage increase in the Engineering News Record (ENR) Construction Price Index for the Los Angeles County Area.

B. ENGINEERING SERVICES FEES

Tract Map

Tentative Tract Map (Establishing Engineering and Public Improvement Conditions)	\$ 588
Record Map Analysis:	\$5,217 plus \$150/lot plus ↓
1. Monument review	\$ 605
2. Verification that map is consistent with conditions to tentative approval	\$ 605
3. Map clearance and review of agreement and/or improvement securities	\$ 392
4. Fourth and each subsequent check submittal	\$ 994

Deferred Monuments

Monument Review	\$ 389
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Certificate of Compliance (Lot Line Adjustment)

Record Document Analysis, Clearance, and Processing	\$ 2,616
Plus Parcel and:	\$ 196
1. Verification of compliance with conditions of approval	\$ 605
2. Review of agreements and/or improvement securities	\$ 457

Plan Checking

1. Initial	\$980 plus 2 ½ percent of the first \$50,000 plus 2 percent of the next \$100,000 plus 1 ½ percent thereafter of the estimated construction cost
2. Revision Actual cost	Same as initial plan checking

Construction Permits

1. Issuance Fee	\$ 131
2. Initial Observation	\$523 plus 6 percent of first \$100,000 plus 5 percent of next \$100,000 plus 4 percent thereafter of the estimated construction cost
3. Modifications Observation	Actual cost (an initial deposit is required) for all modifications requiring plan revisions or as built.

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
<u>Construction Permits in Right of Way</u>	
1. Driveway	\$392/driveway
2. Close existing driveway opening	\$392/driveway
3. Individual sidewalk	\$392/location
4. Individual curb and gutter	\$392/location
5. Individual alley improvement	\$3/sq ft/location
6. Street trees	\$131/location for first tree plus \$50/tree thereafter
7. Curb drain (curb only)	\$196/drain
8. Parkway drain	\$392/drain
9. Relocate existing drainage structure	\$1,308/structure
<u>Excavation Permits</u>	
1. Service cut	\$22/cut and \$2/sq ft of excavation
2. Sewer cut	\$326/connection to main; plus Service Cut Charges
<u>Encroachment Permits</u>	
1. Stockpile material or waste in street right-of way or easement	\$437/Stockpile (\$150 Refundable)
2. Placing container for material or waste in a street right-of-way or easement	\$500/Container (\$325 Refundable)
3. Placing temporary structure or parking equipment in street right-of-way or easement	\$262/Structure or Piece of Equipment
4. Pedestrian protection required by building code (Construction at parkway grade)	\$262/location
5. Street closures	
Street closures	\$437/day/location
Lane closures	\$262/lane/day
6. Commercial filming	\$523/working day plus \$800/night, Saturday, Sunday or Holiday
7. Other Encroachments (deposit required)	\$65 issuance fee plus actual cost
<u>Parcel Map</u>	
Tentative Parcel Map (Establishing engineering and public improvement conditions)	\$ 588
Record Map Analysis	\$4,033 plus \$150/parcel and
1. Dedications	\$ 2,218
2. Monument review	\$ 605
3. Verification that map is consistent with conditions of tentative approval	\$ 605
4. Map clearance and review agreements and/or improvements securities	\$ 392
5. Fourth and each subsequent check submittal	\$ 1,111

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
Other Engineering Services	
Easement/Vacation Deed Research & Review	Cost + 10%
Covenant Agreement Research & Review	Cost + 10%
Legal Description/Offer of Dedication Research & Review	Cost + 10%
Preparation of Legal Description/Dedication Documents	Cost + 10%
Plan Copies – Larger than 24" x 36"	\$5.00/page
Standard Hourly Review Charge	\$ 187
Standard Hourly Inspection Charge	\$ 125
Tree Planting In-lieu Fee: Residential	\$ 500
Tree Planting In-lieu Fee: Commercial	\$ 688
NPDES Fee	Cost + 10%/plus ongoing inspection costs
Hourly Inspection - After Hours	\$ 497
Expedited Plan Check Review	\$ 471
Expedited Hourly Permit Review	\$ 471
Permit Re-Issuance Fee	\$ 288
Traffic Control Plan Review	\$188/plus ongoing inspection costs

C. BUILDING PERMIT FEES

Per Section 15.04.030 of the Rosemead Municipal Code, fees for plan check, inspection and other miscellaneous services shall be based on the most current fee set forth by Los Angeles County, Title 26, Fees and shall be increased by fifty (50) percent

Green Building Fee (Senate Bill 1473)	Set by State
Strong Motion Instrumentation Program Fee (SMIP) (CA Public Resource Code §2705)	Set by State

D. PARKS AND RECREATION FEES

	Resident	Non-Resident
Administrative Fee (Patron initiated refunds)	\$ 5	\$ 5
Pool Admission:		
Daily recreation swim (17 and under)	\$ 1	\$ 1
Daily recreation swim (18 and over)	\$ 2	\$ 2
Season recreation swim (17 and under)	\$ 26	N/A
Season recreation swim (18 and over)	\$ 37	N/A
Family pass	\$ 78	N/A

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount	
<u>Lap Swim (Rosemead Pool):</u>	Resident	Non-Resident
Per visit	\$ 3	\$ 5
20 visits	\$ 42	\$ 68
<u>Lessons:</u>		
Group Swim Lesson – Youth (Rosemead)	\$ 37	\$ 52
Group Swim Lesson – Adult (Rosemead)	\$ 42	\$ 58
Group Swim Lesson – Youth (Garvey)	\$ 37	\$ 37
Group Swim Lesson – Adult (Garvey)	\$ 42	\$ 42
Private Lessons (one instructor one student) (Rosemead)	\$ 105	\$ 136
Private Lessons (one instructor one student) (Garvey)	\$ 105	\$ 105
Semi-Private Lessons (one instructor two or three students) (Rosemead)	\$84 ea	\$105 ea
Semi-Private Lessons (one instructor two or three students) (Garvey)	\$84 ea	\$84 ea
Aqua Aerobics (Rosemead)	\$ 42	\$ 68
Aqua Aerobics (Garvey)	\$ 47	\$ 47
Mermaid Class	\$ 42	\$ 58
<u>Programs:</u>		
Senior Nutrition	\$ 1.25	\$ 3.25
Club Participant	\$ 1.25	N/A
<u>Camp Rosemead:</u>		
Summer – 1 st Child	\$110 per week	\$131 per week
Summer – 2 nd Child	\$99 per week	\$120 per week
Fall/Winter/Spring – 1st Child	\$94 per week	\$115 per week
Fall/Winter/Spring – 2nd Child	\$84 per week	\$105 per week
Senior Dances	\$ 5	\$ 5
Sweetheart Jamboree	\$ 16	\$ 21

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount	
<u>Classes:</u>	Resident	Non-Resident
Preschool classes – four days per week	\$398/qtr (10 wks)	\$439/qtr (10 wks)
Instructional Classes	Fee Set by Instructor	Fee Set by Inst +\$5
Youth Sports (3 - 14 year olds):		
Early Registration	\$42/Season	\$47/Season
Registration	\$47/Season	\$52/Season
Late Registration	\$52/Season	\$58/Season
<u>Facility Use:</u>		
<u>Auditoriums:</u>		
Garvey Center – Banquet Room	\$89/hr	\$146/hr
Garvey Center – FGT Room	\$63/hr	\$115/hr
Security Deposit	\$ 300	\$ 500
Rosemead/Garvey Kitchen	\$37/hr	\$63/hr
<u>Meeting Rooms:</u>		
Rosemead Center – Room 5	\$37/hr	\$73/hr
Garvey Center – Rooms 103 & 104 (50)	\$37/hr	\$73/hr
Garvey Center – Room 103 (100)	\$52/hr	\$115/hr
Garvey Center – Rooms 108 & 109 (50)	\$37/hr	\$73/hr
Garvey Center – Room 108 (100)	\$52/hr	\$115/hr
Rosemead Center – Room 1	\$63/hr	\$115/hr
Rosemead Center – Room 2	\$78/hr	\$146/hr
Rosemead Center – Room 3 or 4	\$37/hr	\$73/hr
Security Deposit	\$ 300	\$ 500
<u>Community Center Use During Non-Business Hours</u>		
(For otherwise exempt Government agencies, Rosemead-recognized non-profits, and community Organizations): Where it costs the City to staff facilities for such use, the Fully burdened hourly staff rate will be passed on to the facility user.		
<u>Dinsmoor Gardens</u>		
Dinsmoor Gardens - 6 Hr. Rental	\$ 366	\$ 732
Dinsmoor Kitchenette Usage (In conjunction with 6 Hr. Rental)	\$ 78	\$ 105
Security Deposit	\$ 300	\$ 500

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount	
<u>Special Event Insurance (Facility Use):</u>	<u>Resident</u>	<u>Non-Resident</u>
Hazard Class I:		
1-100	\$ 100	\$ 125
101-500	\$ 130	\$ 150
501-1500	\$ 200	\$ 225
Hazard Class II:		
1-100	\$ 140	\$ 160
101-500	\$ 235	\$ 260
501-1500	\$ 280	\$ 300
Hazard Class III:		
1-100	\$ 215	\$ 230
101-500	\$ 360	\$ 375
501-1500	\$ 475	\$ 525
<u>Pool Facility Use:</u>		
RAC Lane Fee (3 Lane Minimum)	\$16/Lane	\$16/Lane
RAC (Pool and Deck Area Only)	\$78/hr	\$157/hr
Covered Picnic Area (½ canopy – During swim hours)	\$37/hr	\$63/hr
Lawn Area (Picnic) (During swim hours)	\$37/hr	\$63/hr
RAC (Exclusive Use)	\$183/hr	\$366/hr
Splash Zone (Exclusive Use)	\$146/hr	\$146/hr
Small Shade Shelter (During swim hours)	\$42/hr	\$42/hr
Large Shade Shelter (During swim hours)	\$52/hr	\$52/hr
RAC Lights	\$26/hr	\$52/hr
BBQ Rental (RAC)	\$31/hr	\$31/hr
BBQ Rental (Splash)	\$31/hr	\$31/hr

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount	
<u>Pool Facility Deposits:</u>	Resident	Non-Resident
Shelter Deposit	\$ 50	\$ 150
Facility Deposit	\$ 300	\$ 500
Lifeguard/Aquatic Staff (Splash min 4-6 required & RAC min 5-6 required)	\$21/hr	\$21/hr
Special Event Insurance (Pool Facility Use)		
Hazard Class III:		
1-100	\$ 215	\$ 230
101-500	\$ 360	\$ 375
501-1500	\$ 475	\$ 525
<u>Park Facility Use:</u>		
Rosemead Park (Per Field)	\$23/hr	\$63/hr
Rosemead Park – Lights	\$37/hr	\$73/hr
Garvey Park (per Field)	\$23/hr	\$63/hr
Garvey Park – Lights (Per Field)	\$37/hr	\$73/hr
Sports Complex – Fields	\$23/hr	\$63/hr
Sports Complex – Lights	\$37/hr	\$73/hr
Garvey Park – Multi-Purpose Field	\$23/hr	\$63/hr
Garvey Park – Multi-Purpose Field w/Lights	\$29/hr	\$78/hr
Garvey Park – Gymnasium	\$63/hr	\$131/hr
Garvey Park – Gymnasium (Rosemead Non-Profit Teams Only)	\$37/hr	N/A
Small Picnic Shelter Reservation (Day Use)	\$ 63	\$ 115
Large Picnic Shelter Reservation (Day Use)	\$ 89	\$ 167
Zapopan Park Picnic Shelter (Day Use)	\$ 37	\$ 73
<u>Park Facility Deposits:</u>		
Field Security Deposit	\$ 60	\$ 110
Field Security Deposit (Rosemead Non-Profit Teams Only)	\$100/season	N/A
Staff	At Cost	At Cost

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount	
	Resident	Non-Resident

Miscellaneous Fee:

Vendor Booths – Special Events: Rosemead non-profit organizations will be required to pay 75% of a proportional share of City costs for booth operation including Los Angeles County fees and associated rental costs. Other non-profit organizations will pay a proportional share plus \$50. All other vendors will pay a proportional share plus \$150. All vendors are required to pay a \$50 deposit of total fees at time of event application. Deposit will be forfeited for vendors cancelling within 45 days prior to first day event.

	Event admission plus 10%	Event admission plus 25%
Excursions		
Military Street Banners	\$ 150	\$ 150
Garden Plot	\$1.20/sq ft annually	N/A
Memorial Bench and Tree Fee	Cost plus 10%	Cost plus 10%

E PUBLIC TRANSPORTATION FEES

Senior Bus Pass	\$9/mo
Dial-A-Ride	\$0.50/ride
Shopper Shuttle	\$0.50/ride

F. CITY CLERK FEES

Subpoenas – Documents (Government Code §68096.1)	\$ 15
Subpoenas – Personal Appearance – (Govt Code §68096.1 / Penal Code §1329)	\$ 275
Actual Attendance (per person/per day)	Fully Burdened Hourly Rate
Mileage Traveled (both ways/per mile)	IRS Standard Rate
Certification of Copies	\$ 10
Proof of Life Certification	\$ 10
Photocopies of documents – per page	\$ 0.20
Photocopies of documents larger than 8 ½ x 11 (per page)	\$ 1.00
Photocopies of FPPC documents (Govt Code Section 81008)	\$ 0.10
Copies of Electronic Records that have to be Constructed, Programmed & Computer Services Necessary to Produce a Copy of the Record (Govt Code §6253.9(2)(a-g))	Actual Cost
Search and Retrieval Fee for FPPC Documents Five Years or Older (Govt Code §81008)	\$ 5
Notary Fee per Signature	\$ 15
Plans and Specifications - walk-in	\$ 31
Plans and Specifications - mailed	\$ 52

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
Ownership Notification List	\$ 24
General Plan	\$36/each
General Plan Map	\$14/each
Zoning Map	\$14/each
Zoning Requirements	No charge
Zoning Ordinance	\$43/each
Candidate Nomination Filing (Elections Code §10228)	\$25
Candidate Statement Deposit	\$3,000

G. FINANCE DEPARTMENT FEES

NSF Check – First Check (Govt Code §6157 (b))	\$ 25
NSF Check – Second and Each Subsequent Check (Govt Code §6157 (b))	\$ 35
Credit Card Transaction Fee (NEW FEE)	3% of Transaction Amount

H. PARKING/VEHICLE CITATION FINES

CVC 4000 (a)	Registration Required (If Not Corrected)	\$ 73
CVC 4152.5	Failure To Apply For Registration	\$ 38
CVC 4152.5	With Proof of Correction	\$ 35
CVC 4454 (a)	Registration Card	\$ 38
CVC 4454 (a)	With Proof of Correction	\$ 35
CVC 4457	Mutilated Or Illegal License Plate	\$ 38
CVC 4457	With Proof of Correction	\$ 35
CVC 4462 (b)	Evidence Of Registration –Wrong Vehicle	\$ 38
CVC 5200	Display of License Plate	\$ 38
CVC 5200	With Proof of Correction	\$ 35
CVC 5201	Position of License Plate	\$ 38
CVC 5201	With Proof of Correction	\$ 35
CVC 5201 (f)	Plate Clearly Visible	\$ 38
CVC 5201 (f)	With Proof of Correction	\$ 35
CVC 5202	Period of Display	\$ 38
CVC 5202	With Proof of Correction	\$ 35
CVC 5204 (a)	No Tags	\$ 73
CVC 5204 (a)	With Proof of Correction	\$ 35

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description		Fee Amount
CVC 27155	Fuel Cap Required	\$ 38
CVC 21113 (a)	Unlawful Parking - Public Grounds	\$ 53
CVC 22500 (a)	Parking Within Intersection	\$ 53
CVC 22500 (b)	Parking On Crosswalk	\$ 53
CVC 22500 (c)	Parking/Safety & Curb (Marked With Red Paint)	\$ 55
CVC 22500 (d)	Parking Within 15ft. From Fire Station Entrance	\$ 68
CVC 22500 (e)	Parking In Front of Public/Private Driveway	\$ 53
CVC 22500 (f)	Parking On Sidewalk	\$ 53
CVC 22500 (g)	Parking Along Excavation	\$ 53
CVC 22500 (j)	Parking In Tunnel	\$ 53
CVC 22500 (k)	Parking On Bridge	\$ 53
CVC 22500 (l)	Parking – Blocking Wheelchair Ramp	\$ 258
CVC 22500.1	Parking In Fire Lane (Properly Marked And Posted)	\$ 78
CVC 22502 (e)	Curb Parking One-Way Roadway	\$ 53
CVC 22507(a)	Illegal Stopping, Parking Or Standing Of Vehicles	\$ 500
CVC 22507.8 (a)	Disabled – No Visible Placard Or Plate	\$ 338
CVC 22507.8 (b)	Parking – Blocking Handicapped Space	\$ 338
CVC 22507.8 (c)	Parking in Disabled Crosshatched Boundary Lanes	\$ 338
CVC 22515	Unattended Vehicle	\$ 53
CVC 22516	Locked Door – No Escape	\$ 48
CVC 22517	Open Door Into Traffic Lane (Driver's Side)	\$ 68
CVC 22521	Parking on Railroad Tracks	\$ 43
CVC 22522	Parking Near Sidewalk Access Ramp	\$ 288
CVC 2523(a)(b)	Abandonment Prohibited	\$ 113
LAC 15.20.070	Failure to Obey Signs/Curb Markings (Altered)	\$ 50
LAC 15.20.070	Failure to Obey Signs/Curb Markings (Time Limits)	\$ 63
LAC 15.20.130	Parking Space Markings	\$ 50
LAC 15.48.050	Vehicle Exceeding Posted Weight Limits	\$ 55
LAC 15.48.060	Vehicle Exceeding 14,000 Lbs. – Posted	\$ 55
LAC 15.64.010	Stopping Prohibited, Parking Time Limits	\$ 50
LAC 15.64.020	Parking in Loading Zones (commercial)	\$ 78
LAC 15.64.030	Parking Time Limit – Post Office	\$ 48
LAC 15.64.040	Parking at Mailbox	\$ 48

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description		Fee Amount
LAC 15.64.050	No Commercial Parking (more than 6,000 lbs) 2:00 am to 6:00 am / Residential Zone (5 excep	\$ 78
LAC 15.64.052	No Commercial Parking (more than 10,000 lbs) in Residential Dist at any time (5 exceptions)	\$ 78
LAC 15.64.055	Commercial Vehicle (more than 6,000 lbs) Parked in Violation of Posted Limits	\$ 78
LAC 15.64.100	Parking, Disconnected Trailer	\$ 53
LAC 15.64.110	Parking in Bus Zone	\$ 263
LAC 15.64.120	Parking In Passenger Zone	\$ 53
LAC 15.64.130	No Parking – Alleys	\$ 53
LAC 15.64.140	Temporary No Parking/Street Sweeping	\$ 53
LAC 15.64.210	Key in Ignition/Unaltered Vehicle	\$ 53
LAC 15.64.220	Parking on Grades	\$ 48
LAC 15.64.230	Parking More Than 18 In. From Curb	\$ 50
LAC 15.64.240	Angle Parking	\$ 48
LAC 15.64.250	Double Parking	\$ 53
LAC 15.64.260	No Parking At Any Time	\$ 55
LAC 15.64.270	Parking On Private Or Public Property Without Consent	\$ 53
LAC 15.64.271	Parking In Front Yard	\$ 40
LAC 15.64.280	Parking on Wrong Side Of The Street	\$ 53
LAC 15.64.290	Parking Between Curb And Adjacent Property	\$ 53
LAC 15.64.300	Blocking Street	\$ 53
LAC 15.64.310	Parking of Vehicle Transporting Hazardous Materials	\$ 363
LAC 15.64.320	Blocking Driveway On Private Street	\$ 53
LAC 15.64.330	Parking Within Intersection	\$ 53
LAC 15.64.350	Parking Special Hazard	\$ 53
LAC 15.64.360	Parking Adjacent to School	\$ 53
LAC 15.64.370	Parking Within 15ft Of Fire Hydrant	\$ 68
LAC 15.64.390	Parking In Assigned Parking Space	\$ 53
LAC 15.64.400	Disabled Parking On Street	\$ 338
LAC 15.64.410	Disabled Parking Off Street	\$ 338
LAC 15.76.080	Parking on Sidewalk	\$ 53
LAC 15.76.120	Repairing Vehicles On Street	\$ 53
LAC 15.76.130	Washing Vehicles On Street	\$ 53
LAC 17.04.370	Parks - Unauthorized Parking	\$ 53
LAC 9.12.1410	Obstructing Emergency Access Routes	\$ 68

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
Overnight Parking Permit Commercial	\$ 60
Expired Registration Tags	\$ 73
DUI Cost Recovery	\$ 573
Impounded Vehicle Admin Fee	\$ 157
Stored Vehicle Admin Fee	\$ 103

I. ANIMAL CARE AND CONTROL FEES

Dog Licensing:

New/renewal for male or female	\$ 32
New/renewal for spayed or neutered with certificate	\$ 19
New/renewal for spayed or neutered with certificate Owned by senior citizen (60 yrs. and older)	\$ 8
Dog license penalty fee if paid 30 days after expiration date	\$ 21

Dead Animal Disposal:

Picked up from owner by Animal Control – small (less than 30 pounds)	No fee
Picked up from owner by Animal Control – small without a dog license (less than 30 pounds)	\$ 32
Picked up from owner by Animal Control – cat	No fee
Picked up from owner by Animal Control – large (more than 30 pounds)	No fee
Picked up from owner by Animal Control – large without a dog license (more than 30 pounds)	\$ 53
Delivered by Animal Control	No fee
Delivered to Animal Control by business	No fee

Animal Relinquishment by owner:

Picked up by Animal Control - small	\$ 52
Picked up by Animal Control - litter	\$ 52
Picked up by Animal Control - small livestock	\$ 52
Picked up by Animal Control - single large animal	\$ 262
Special handling by Animal Control Officer	Cost + 10%

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
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J. PUBLIC SAFETY FEES

Live Scan Fees

Department of Justice (DOJ)	\$ 32
FBI	\$ 49
Administrative Fee (In addition to above Live Scan Fees)	\$ 30

K. BUSINESS LICENSE FEES

Title 5 of the Rosemead Municipal Code - §5.04 through §5.52.03

All Businesses are Required to Pay the CA State Mandated CASp Fee with each New or Renewed Business License: \$4/yr

Criminal Background Check (Requires additional Livescan Fee paid to Public Safety Dept)	\$ 110
Duplicate License (Reproduction of Original)	\$ 5

	New	Renewal
* Adult Business:		
Model Studio	\$ 1,752	\$ 1,752
Performer	\$ 150	\$ 125
Book Store	\$ 2,228	\$ 1,737
Cabaret	\$ 1,981	\$ 1,737
Motion Picture Arcade	\$ 1,988	\$ 1,737
Motion Picture Theater	\$ 1,836	\$ 1,577
Theater	\$ 1,836	\$ 1,577
Ambulance/Ambulette:		
* Owner/Operator	\$ 179	\$ 75
Each Vehicle	\$ 139	\$ 139
Apartments:		
5-10 Units	\$ 86	\$ 65
11-15 Units	\$ 104	\$ 65
16-Over Units	\$ 178	\$ 109
* Billiard Room	\$ 390	\$ 151
Bingo:		
Bingo Games	\$ 30	\$ 30
Boarding House	\$ 84	\$ 66
* Body Art Establishment	\$ 2,254	\$ 238
* Body Art Technician	\$ 252	\$ 233

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description		Fee Amount	
	Book Store	\$ 354	\$ 151
	Bowling Alley	\$ 392	\$ 247
	Card Club	\$ 380	\$ 181
*	Casino/Tour Bus Company	\$ 233	\$ 83
	Casino/Tour Bus First Vehicle	\$ 132	\$ 132
	Additional Casino/Tour Bus Vehicle	\$ 57	\$ 57
	Charitable Institutions	\$ 2	\$ 2
	Close Out Sale:		
	60 days	\$ 107	
	30 days	\$ 80	
	Coin Operated Game– Each	\$ 104	\$ 89
	Cold Storage Locker	\$ 86	\$ 84
	Dance Establishment License - Annual	\$ 403	\$ 176
	Entertainment:		
*	With dance license	\$ 140	\$ 140
*	Without dance license	\$ 508	\$ 285
	Exhibition	\$ 444	\$ 194
	Fertilizer Plant	\$ 110	\$ 81
	Filling Stations – Car Wash	\$ 100	\$ 75
	Foundry	\$ 260	\$ 218
*	Fortune Telling	\$ 600	\$ 325
	Funeral Escort Business	\$ 100	\$ 75
	Gardener (Weed Eradicator)	\$ 100	\$ 75
	Game Arcade: 4 or more	\$ 391	\$ 170
	Gasoline and Oil Truck	\$ 100	\$ 75
*	Gun Dealer	\$ 145	\$ 99
*	Health/Fitness Facility	\$ 1,750	\$ 276
	Home Based Occupancy	\$ 100	\$ 75
	Hotel/Motel	\$ 97	\$ 69
	Identification Cards	\$ 128	\$ 97
	Launderette:		
	Coin Operated	\$ 71	\$ 57
	Dry Cleaner	\$ 71	\$ 57

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description		Fee Amount	
*	Locksmith	\$ 73	\$ 66
	Lumberyard	\$ 406	\$ 337
*	Massage Parlor	\$ 2,174	\$ 238
*	Massage Technician	\$ 220	\$ 220
	Model Studio	\$ 466	\$ 191
	Motor Vehicle:		
	Body and Fender	\$ 142	\$ 100
	Lube and Tune	\$ 142	\$ 100
	Rental	\$ 100	\$ 75
	Painting	\$ 142	\$ 100
	Repair	\$ 142	\$ 100
	Nursery – Plants	\$ 100	\$ 75
	Outdoor Festival		
	Religious Worship	\$ 12	
	All Others	\$ 532	
	Additional Day	\$ 185	
	Pawn Broker	\$ 114	\$ 104
	Peddler: (Includes Catering and Ice Cream Trucks)		
*	Commercial Motor Vehicle	\$ 168	\$ 156
	Special Event	\$ 31	\$ 31
	Picture Arcade	\$ 416	\$ 173
	Pony Ride	\$ 37	\$ 37
	Poultry Dealer	\$ 100	\$ 62
	Public Eating/Food Establishment	\$ 162	\$ 141
	Retail – General (Food Establishment)	\$ 100	\$ 75
	Rides – Mechanical	\$ 152	\$ 90
	Salvage collector for vehicle:		
	For-Profit	\$ 173	\$ 110
	Non – Profit	\$ 2	\$ 2
	School Private	\$ 280	\$ 125
*	Solicitor	\$ 175	\$ 156
	Studio-- Dance	\$ 280	\$ 125
	Tobacco Retail License Fee	\$ 235	

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount	
Taxicab/Shuttle Service:		
* Driver	\$ 175	\$ 156
* Owner	\$ 233	\$ 83
Cab/Shuttle – Vehicle	\$ 132	\$ 132
Additional Cab/Shuttle	\$ 57	\$ 57
Theatre	\$ 478	\$ 251
Tow Truck	\$ 91	\$ 86
Traveling Show or Circus		
First Day	\$ 650	
Additional Day	\$ 338	
Carnival Game Booth (Each)	\$ 25	
Valet Parking Service	\$ 133	\$ 128

*Requires Sheriff background check and/or inspection

Late Payment Penalties

Penalties apply to late Business License payments as follows:

25% penalty - 1 to 89 days after Expiration date

If fees are not paid within 90 days, a new application must be submitted.

L. FILM PERMIT FEES

Permit Fees	\$131 per day
Community Services Officer	Fully Burdened Hourly Rate
Parking Control Officer	Fully Burdened Hourly Rate
Code Enforcement Officer	Fully Burdened Hourly Rate
LASD	Fully Burdened Hourly Rate

M. SPECIAL EVENT PERMIT FEES

Daily Permit Fees (filing application 60 days or more of event)	\$326 per day
Daily Permit Fees (filing application 59 to 30 days of event)	\$618 per day
Community Services Officer	Fully burdened hourly rate
Parking Control Officer	Fully burdened hourly rate
Code Enforcement Officer	Fully burdened hourly rate
LASD	Fully burdened hourly rate

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description

Fee Amount

N. CIVIL FINES (Administrative Citations)

Pursuant to Ordinance No. 918, which authorized the issuance of Administrative Citations that impose civil fines upon those who violate the Rosemead Municipal Code; and pursuant to Section 1.20.040 of the Rosemead Municipal Code which provides that fines, interest and penalties shall be set by City Council resolution, Resolution No. 2011-45 established the fines, interest and penalties for municipal code violations as follows. (The following has been reprinted from Resolution No. 2011-45 for purposes of information and ease of reference.)

- 1 Fines. Violations of the Municipal Code of the City of Rosemead shall be subject to the fines shown below. A subsequent violation is any violation where the cite was cited one or more times in the preceding twelve (12) months for the same violation, unless the violation was cancelled pursuant to Chapter 1.20.

Code Section	Fine for First violation:	Fine for second violation:	Fine Subsequent Violation:
Violation of RMC Titles:			
5 – Business License and Regulations	\$ 250	\$ 500	\$ 1,000
16 – Subdivisions	\$ 250	\$ 500	\$ 1,000
17 – Zoning	\$ 250	\$ 500	\$ 1,000
Violation of RMC Titles:			
8 – Health and Safety	\$ 1,000	\$ 1,000	\$ 1,000
Violation of RMC Title:			
15 – Building and Construction	\$ 100	\$ 500	\$ 1,000
Violation of RMC Section:			
9.12.040 – Damaging Property	\$ 500	\$ 1,000	\$ 1,000
10.24 – Operation and Parking of Private Buses	\$ 500	\$ 1,000	\$ 1,000
Violation of all other Code sections.	\$ 100	\$ 250	\$ 500

- 2 Administrative Fee – All citations shall incur an administrative fee. \$26

- 3 Late Penalty – A penalty of 10% will be added on any delinquent fines on the last day of each month after the due date. This penalty will be imposed and collected according to the discretion of the City Treasurer upon considering such factors bearing on the practicability as to the cost to compute the amount owed the amount of penalty due, and its collectability. The purpose of granting this discretion to the Treasurer is to not require collection of interest when it would not be cost effective.

- 4 Collections – Fines that are delinquent for sixty (60) days or more and total at least \$250 shall be processed through the abatement and/or assessment procedures specified in section 1.20.150 of the Municipal Code. All other delinquent fines may be referred to a collection agency as determined by the City Treasurer.

- 5 Shopping Cart – All citations that relate to shopping cart violations shall be \$50 for the first offense and \$100 for the second offense. These violations include Removal, Abandonment or Possession of a shopping cart pursuant to Municipal Code Section 9.12.080. This fine can be reduced to zero if, within ten days, the individual cited can show that a hand cart was purchased. The individual must show proof that they have purchased a hand cart by providing a receipt to the Rosemead Public Safety Center within ten days. The violation may only be waived for the first offense.

City of Rosemead
FY 2023-24 Comprehensive Fee Schedule



Fee Description	Fee Amount
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O PASSPORT FEES

Passport Processing Fee	Fee set by U.S. Department of State
Passport Photo	\$ 16

P FIREWORKS

Firework Stand Fees	\$ 250
Refundable Deposit	\$ 300